

# Invitation for Program Exhibits

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We invite you to exhibit your outstanding childhood injury prevention program at the conference. Programs that are incorporating injury prevention into existing activities are encouraged to exhibit. This is a great opportunity to showcase your program and network with other conference attendees. To exhibit at the conference, you must submit a Program Exhibit proposal. All Program Exhibit proposals will be printed in the Program Exhibits and Scientific Posters directory. We do not accept exhibits from product vendors.

CIPPP reserves the right to decline or prohibit any exhibit or part of exhibit which, in its opinion, is not suitable to the conference.

## **Deadline**

All Program Exhibit proposals must be received by **August 8, 2003**.

## **Exhibit Proposal Guidelines**

- Use 12 point, Arial font
- Limit proposal to no more than 2 pages, single-spaced, with 1-inch margins
- Your proposal must contain the following: **Name of Program, Name of Agency/Organization, Contact Person, Address, Phone, Fax, Email, Target Injury, Target Population, Goals and Objectives of Project, Accomplishments, Materials Produced (that might be useful to conference attendees).**

An exhibit proposal template is available at [www.cipp.org](http://www.cipp.org).

## **Exhibit Rates & Payments**

6' Tabletop Exhibit: \$30  
Payments by Credit Card: Download a credit card slip at [www.cipp.org](http://www.cipp.org).  
Payments by Check: Make check payable to SDSU Foundation/CIPPP.

## **Exhibitor Details**

You must be available and at your exhibit during the Exhibit Session.

Setup Time:	Sunday, September 21	1:00 p.m. – 6:00 p.m.
	Monday, September 22	7:00 a.m. – 3:00 p.m.
Exhibit Session:	Monday, September 22	3:30 p.m. – 5:30 p.m.
Removal Time:	Tuesday, September 23	8:00 a.m. – 5:00 p.m.

## **To Submit Your Exhibit Proposal**

Proposals may be emailed or mailed in electronic form. Faxed proposals are not accepted. If emailing, your exhibit fee must be received no later than August 8, 2003. Please send your \$30 exhibit fee and an electronic copy (on disk or via email) of your proposal in MS Word to:

Patti Yanochko  
Center for Injury Prevention Policy and Practice  
6505 Alvarado Road, Suite 208, San Diego, CA 92120  
Email: [pyanochko@projects.sdsu.edu](mailto:pyanochko@projects.sdsu.edu) Phone: 619-594-3691

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## **Ancillary Meetings**

Meeting space is available at the conference hotel to groups attending the conference and wishing to hold ancillary meetings. This is available to facilitate professional networking and interaction of groups focusing on childhood injury prevention. Meetings are scheduled on a first-come, first-served basis and are subject to CIPPP approval. *Note: As ancillary meetings are not a component of the actual conference, they cannot be scheduled during conference hours. Once ancillary meeting space has been reserved, each group is responsible for the set up, logistics and planning of their own meeting.*

To reserve a meeting space for your group, please contact Dana Levin at 619-594-3691. Meeting spaces are limited and fill up quickly. Be sure to reserve early!

